

Conference and Banqueting Questionnaire

Date of Conference:

Venue:

Company:

Organiser:

1. Why did you choose the Best Western Tiverton Hotel? <i>(please tick the appropriate box / boxes)</i>									
Facilities		Location		Price		Recommended		Other <i>(please specify)</i>	
<i>Other:</i> <i>(Please use the legend below to answer the following questions and circle the appropriate response)</i>									
2. How was your initial enquiry handled?					1	2	3	4	5
3. How would you rate the reception you and your guests received on arrival at the hotel?					1	2	3	4	5
4. How would you rate the standard of the conference/function room?					1	2	3	4	5
5. How would you rate the standard of service within the hotel?					1	2	3	4	5
6. Do you have any suggestions to improve our service or facilities?									
7. Any further comments:									
8. Are we able to assist with any future bookings?					YES / NO				
9. We also provide an Outside Catering service. Would this be of interest to you?					YES / NO				

1 = Poor
2 = Average
3 = Good
4 = Very Good
5 = Excellent

Thank you for taking the time and trouble to complete this questionnaire