

## Conference and Banqueting Questionnaire

**Date of Function:**

**Venue:**

**Company:**

**Organiser:**

1. Why did you choose the Best Western Tiverton Hotel? <i>(please tick the appropriate box / boxes)</i>									
Facilities		Location		Price		Recommended		Other <i>(please specify)</i>	
<i>Other:</i>									
<i>(Please use the legend below to answer the following questions and circle the appropriate response)</i>									
2. How was your initial enquiry handled?					1	2	3	4	5
3. How would you rate the reception you and your guests received on arrival at the hotel?					1	2	3	4	5
4. How would you rate the standard of the conference room?					1	2	3	4	5
5. How would you rate the standard of service within the hotel?					1	2	3	4	5
6. Do you have any suggestions to improve our service or facilities?									
7. Any further comments:									
8. Are we able to assist with any future bookings?				YES / NO		<b>1 = Poor</b> <b>2 = Average</b> <b>3 = Good</b> <b>4 = Very Good</b> <b>5 = Excellent</b>			
9. We also provide an Outside Catering service. Would this be of interest to you?				YES / NO					

Thank you for taking the time and trouble to complete this questionnaire